

**MINISTRY OF EDUCATION
P.O. BOX N – 3913/4
NASSAU, N.P. THE BAHAMAS**

22nd March, 2020

EDU/ A / CIRCULAR NO: 16/2020

LAST CIRCULAR NO: 15/2020

DATED: 19th March, 2020

TO: ALL STAFF, DISTRICT SUPERINTENDENTS AND PRINCIPALS OF ALL GOVERNMENT SCHOOLS, PRESIDENT OF THE BAHAMAS UNION OF TEACHERS, PRESIDENT OF THE BAHAMAS EDUCATORS MANAGERIAL UNION, THE PRESIDENT OF THE BAHAMAS PUBLIC SERVICES UNION, PRESIDENT OF THE UNIVERSITY OF THE BAHAMAS AND THE PRESIDENT OF BAHAMAS TECHNICAL AND VOCATIONAL INSTITUTE (BTVI) (for information)

RE: WORK ROTATION DUE TO COVID-19

This is an update to the Circular issued on 19th March, 2020.

All MOE Schools and satellite Offices will be closed to the General Public from Monday, 23rd March, 2020, to the end of the Emergency Order, at 9am Tuesday, 31st March, 2020; except for Wednesday, 25th March, 2020, when an Administrator or whomever he/she designates will distribute lunch vouchers to students who are on the National Lunch Programme, from 9am to 12 noon.

Parents/Guardians and the General Public are notified that Schools in New Providence and Grand Bahama will **ONLY** operate on Wednesday, 25th March, 2020, between the hours of 9am to 12 noon, for the distribution of lunch vouchers, and **no** other business. The distribution of lunch vouchers on the Family Islands will be undertaken by the District Superintendent, or where there is no resident District Superintendent, by the Family Island Administrator. Security Staff will be at the School at all times. If any Administrator or Teacher wishes to access the school at any time to conduct any work-related activity, they are free to do so provided they make the necessary arrangements with their Principal, while at all times maintaining the directed social distance regime that has been ordered, i.e., a minimum of 3ft between persons.

Further, **All Libraries, the Department of Archives, Ministry of Education's Headquarters, UNESCO's Office, The Technical Cadet Office, The Learning Resources Section, The Educational Loan Authority, The Examination and Assessment Division, the Teacher Education Stipend Unit and the Scholarship Division** are closed to the General Public, except for the operation of Core functions with **ESSENTIAL STAFF ONLY**, as would be directed by the Ministry's Permanent Secretary. Supervisors are required to manage their staff whether such Staff are working remotely or at the office.

For additional information, Staff are asked to contact their Supervisors; and the General Public may contact the Ministry of Education's web-site at **ministryofeducationbahamas.com**; telephone us at 502-2700 during ordinary business hours.



PERMANENT SECRETARY